

OFFICE OF RESIDENCE LIFE: SUMMER 2009 HOUSING APPLICATION

PLEASE PRINT

All summer 2009 housing will be in Myers Hall. All room assignments require payment of \$10.00 summer activity fee (one-time charge). Requests for paid singles may not be honored if requests exceed capacity. Room assignments will be provided upon checking in.

For Office Use Only

Date Rec'd _____
MYR Room _____
Room Type _____
Date In _____
Date Out _____

DEMOGRAPHIC INFORMATION

Name _____ Student ID # _____

Permanent Address _____

City _____ State _____ Zip _____

Date of Birth: _____ Gender: _____ Email: _____@ashland.edu

Home Phone: (____) _____ Cell Phone: (____) _____

Emergency Contact (name, relation & phone) _____

Current Hall/House: _____ Current Room # _____

Fall 2009 Hall/House: _____ Fall 2009 Room # _____

DATES REQUESTED

Please list below the exact dates you require housing. These dates shall become the effective dates of the housing assignment. However, should the room not be vacated according to these dates, billing will continue on a daily basis. **NOTE: Billing will continue until you officially check out of the residence hall, return your key to a Residence Life staff member and sign your RCR.** Summer housing begins on **Sunday, May 10, 2009**. If you are already living on campus, you will move directly from your current room into your summer housing room on this date. Summer housing ends on **Friday, August 7, 2009**. If you will be living on campus in the fall, you will move by this date into your fall housing assignment.

Arrival Date _____ Departure Date _____

Will you need to move directly from your current on-campus housing assignment to summer housing? Yes No
Will you need to move directly from your summer housing assignment to your fall housing assignment? Yes No

BASIS FOR REQUEST: Please list below your reason for requesting summer housing.

Summer Classes University employment* Employment in Ashland** Other***

*Department: _____ **Employer: _____ ***Explain: _____

ROOM AND ROOMMATE REQUESTS: Please check the box to the option you prefer and indicate if you would like a recreation center summer membership. **NOTE:** If you do not list a room choice preference, you will be matched with a random student in a regular double room.

<input type="checkbox"/>	Regular double room	(Two persons in one regular room)	\$35.00 per person per week
<input type="checkbox"/>	Paid single room	(One person in one regular room)	\$52.50 per person per week
<input type="checkbox"/>	Paid double room	(Two persons in one triple room)	\$43.75 per person per week
<input type="checkbox"/>	Recreation Center	Summer Membership	\$75.00 per person (May 10-Aug. 23)

Specific Roommate Request(s): _____

SIGNATURE AND UNDERSTANDING OF AGREEMENT

Signing below signifies that you have read the agreement, understand and agree to the terms and conditions stated on the front and back of this application and request that Ashland University proceed to assign room accommodations in keeping with this agreement.

Student's Signature/Date

Parent or Guardian Signature (if student is under 18)/Date

SUMMER BILLING

Summer billing will be done in three (3) installments, each applied directly to a student's account with the Ashland University Business Office:

- Billing 1: Covers the first day of summer residence up through and including June 30 AND the one-time summer activity charge (billed to the student's account mid-April)
- Billing 2: Covers July 1 – August 7 (billed to the student's account between July 1 and July 3)
- Billing 3: Covers August 8 – end of the summer (billed to the student's account sometime in August or September)

FOR OFFICE USE ONLY		
Total Billed, Billing 1: _____	Total Billed, Billing 2: _____	Total Billed, Billing 3: _____
Department Charged: _____	Account: _____	

AGREEMENT

This agreement is made and entered into between Ashland University and the undersigned student (parent or guardian if applicable) for the summer (specifically the dates indicated on the front of this contract). The student shall be assigned to a residential unit as determined by the University. The University reserves the right to make assignments of space, authorize or deny room and roommate changes; consolidate vacancies, and to require a student to move from one room or hall/house to another, if this is determined by the University to be in the best interest of the student, other students, and/or the University. Students who are assigned to floors with special options, either by request or default, are required to comply with the guidelines of that floor. Further, students are commonly required to move from one residence or floor to another for academic or judicial concerns.

The Ashland University community subscribes to and strongly supports the right of each student to study and work in a quiet, peaceful and respectful atmosphere which is conducive to the pursuit and acquisition of knowledge. **Article IV, Section 2 of the Constitution, Rules and Regulations of the Members of the Corporation of Ashland University (1990) states that all students, on entrance, shall make and subscribe to the following declaration: "I sincerely promise while I remain connected with the Institution to obey all its rules and regulations, and to treat my instructors, fellow students and others with respect."**

It is agreed and understood that there is no meal plan option during summer months. Students are financially responsible in the event that their I.D. card is used by someone other than themselves or the card is invalidated by Dining Services. This card is not transferable. The student further agrees to immediately notify Dining Services and Safety Services should the I.D. card be lost or stolen.

It is agreed and understood that the student shall pay or arrange to pay in full a room fee to the Ashland University Business Office in a manner acceptable to that office. It is further understood and agreed that this fee is subject to modification by the University in the event the student's assignment changes or in the event the number of students assigned to his/her room changes during the assignment period. In the event the student requests and is authorized a room change, the student agrees to pay a room change fee to the Office of Residence Life of Ashland University, if applicable. Furthermore, the Board of Trustees of Ashland University has the right to change all fees and charges at any time. All charges and fees are subject to the policies found in the Ashland University Fees and Charges Brochure.

It is agreed and understood that the student may cancel the agreement or be released from the agreement once the student has signed the contract. The agreement may be canceled by the University (subject to refunds, if any, as determined by the Ashland University Fees and Charges Brochure).

It is agreed and understood that the student shall not make or permit any use of assigned room or hall/house or make any use of any part of the room privileges which would be for commercial purposes. The student also shall not use the assigned room or hall/house for purposes of violating civil law or University regulations, interfering with the study, sleep or comfort of any resident of the building or community, or being involved in actions that would be potentially dangerous to life, limb or property. The University assumes no responsibility or liability for the personal property of students. The University encourages each residential student to carry insurance for personal belongings. The student also agrees to promptly and fully comply with verbal or written instructions by University officials and Residence Life staff with reference to the conditions of this agreement. This agreement is not intended to provide all housing information which is more appropriately located in the **Student Handbook**. The student shall comply with all rules, regulations, policies and procedures set forth in the **Student Handbook** and the **University Catalog** or any information distributed from the Office of Residence Life or Student Affairs. University officials reserve the right to enter and inspect residence hall rooms at any time. Inspections will occur when necessary to protect and maintain the property of the University, the health and safety of its students, or whenever necessary to aid in the basic responsibility of the University regarding discipline and maintenance of an educational atmosphere. The student shall further comply with all housing policies concerning assignments, consolidation, damages and condition of rooms and public areas, room inspection, entry and search, vacation periods, subletting and unauthorized use of rooms, keys and checkout as stated in the **Student Handbook**.